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## Important Information for Your Provincial Business Licence or Registration – Please Read

2 messages

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**SA Business Licensing** <sa.businesslicensing@gov.ab.ca>

Tue, Feb 16, 2021 at 2:36 PM



### **Charitable Fund-raising Act** Subject:–Important Information for Your Provincial Business Licence or Registration – Please Read

As of March 1, 2021, licensed businesses or registered charitable organizations that change Partners, Directors or Officers will need to provide a Criminal Record / Police Information Check for each individual when submitting a completed [Addition of Partners, Director or Officers](https://cfr.forms.gov.ab.ca/Form/CONP0161.pdf) (<https://cfr.forms.gov.ab.ca/Form/CONP0161.pdf>) form. Instructions to obtain a Criminal Record / Police Information check are provided on the form.

If you are in the process of making an addition, please note old versions of this form will not be accepted as of March 1, 2021.

Details on exemptions for publicly traded companies and Charitable Organization directors *without* signing authority are noted in the instructions.

Under the *Charitable Fund-raising Act*, registered Charitable Organizations and licensed Fundraising Businesses are required to notify the Minister in writing within 30 days of certain changes. For more information see the *Act* or the [Your responsibilities section on the information page for your specific licence or registration type](https://www.alberta.ca/business-licences.aspx) (<https://www.alberta.ca/business-licences.aspx>).

Classification: Protected A

**Donna Durand** <exedir@acaging.ca>

Wed, Feb 17, 2021 at 4:42 PM

To: ACA President <president@acaging.ca>, ACA Secretary <secretary@acaging.ca>, ACA Treasurer <treasurer@acaging.ca>, Gail Hiller <ghiller@telusplanet.net>, Jennifer Wrzosek <region1@acaging.ca>, Nick Chrapko <region4@acaging.ca>, Region 7 Director <region7@acaging.ca>, Region 8 Director <region8@acaging.ca>, John Feddema <region9@acaging.ca>, Region 6 Director <region6@acaging.ca>, Gary Pool <garypool@telusplanet.net>  
Cc: Maureen Bracke <wellbeing@acaging.ca>

important notice! I have made a pdf copy of this and placed it in the bod/executive folder, as well as insert for policy manual

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